

PRESS HARD USE PEN

Print Name: Jorge Preciado

	Start		Finish		Less Lunch		Total Regular		Total OT		Total Double	
	Hr.	Mins.	Hr.	Mins.	Hr.	Mins.	Hr.	Mins.	Hr.	Mins.	Hr.	Mins.
Mon.	9		5	30		30	8					
Tues.	9		5	30		30	8					
Wed.	9		5	30		30	8					
Thu.	9		5	30		30	8					
Fri.	9		5	30		30	8					
Sat.												
Sun.												

Total ➡ 40

Client Co.: Please cross out days not worked by employee.
Approval includes verification of hours and acceptance of terms and conditions on reverse.
4 hrs. minimum charge / Overtime for excess of 40 hrs. per week.
Do not advance money.

Client Co.: TIC
Client's Signature: [Signature] Dept.

S.S.#
Job Order#

Week Ending Date (Sunday)
4/27/14

Use a separate timecard for each order number and a new card for each week on the same assignment.

- ☐ On continuing assignment.
☐ Assignment complete; want new assignment.
☐ I am not available for work.

Reason: _____

Call your supervisor when you complete an assignment or need assistance of any kind.

Employee: Execution of this timecard is your responsibility. You cannot be paid without it being signed by you and the Client Co. Mail or bring timecard to our office by 9 AM Monday so you may receive payment on Friday.

I certify this timecard is true; I sustained no injuries during this assignment.

Employee Signature: [Signature]
White - CLIENT • Canary - AGENCY

PRESS HARD USE PEN

Print Name: Cynthia Ramirez

	Start		Finish		Less Lunch		Total Regular		Total OT		Total Double	
	Hr.	Mins.	Hr.	Mins.	Hr.	Mins.	Hr.	Mins.	Hr.	Mins.	Hr.	Mins.
Mon.	9	00	5	30	00	30	8	00				
Tues.	9	00	5	30	00	30	8	00				
Wed.	9	15	5	30	00	30	7	45				
Thu.	9	00	5	30	00	30	8	00				
Fri.	9	00	5	30	00	30	8	00				
Sat.												
Sun.												

Total ➡ 39:45

Client Co.: Please cross out days not worked by employee.
Approval includes verification of hours and acceptance of terms and conditions on reverse.
4 hrs. minimum charge / Overtime for excess of 40 hrs. per week.
Do not advance money.

Client Co.: TIC
Client's Signature: [Signature] Dept.

S.S.#
Job Order#

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4/27/14

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I certify this timecard is true; I sustained no injuries during this assignment.

Employee Signature: [Signature]
White - CLIENT • Canary - AGENCY

PRESS HARD USE PEN

Print Name: Flor Salgado

	Start		Finish		Less Lunch		Total Regular		Total OT		Total Double	
	Hr.	Mins.	Hr.	Mins.	Hr.	Mins.	Hr.	Mins.	Hr.	Mins.	Hr.	Mins.
Mon.	9	00	5	30	00	30	8	00				
Tues.	9	30	5	30	0	30	7	30				
Wed.	9	00	5	30	0	30	8	0				
Thu.	9	0	5	30	0	30	8	0				
Fri.	9		5	30	0	30	8	0				
Sat.												
Sun.												

Total ➡ 39:30

Client Co.: Please cross out days not worked by employee.
Approval includes verification of hours and acceptance of terms and conditions on reverse.
4 hrs. minimum charge / Overtime for excess of 40 hrs. per week.
Do not advance money.

Client Co.: TIC
Client's Signature: [Signature] Dept.

S.S.#
Job Order#

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I certify this timecard is true; I sustained no injuries during this assignment.

Employee Signature: [Signature]
White - CLIENT • Canary - AGENCY